



OBTAINING A BACKGROUND CHECK

AND

ACCESSING MANDATED REPORTER TRAINING

You can obtain a background check at either location below:

Clayton County Police Department

Headquarters

7911 N. McDonough Street

Jonesboro, GA 30236

Riverdale Police Department

6690 Church Street

Riverdale, GA 30274

The cost for a background check is \$20 (cash only)

Once obtained, a background check is valid for three years with DIA.

You can access the mandated reporter training by following the steps below:

1. Click the Pro Solutions link:
https://www.prosolutionstraining.com/store/product/?tProductVersion_id=2228
2. Click Order Now prompt (cost is free)
3. Click the cart and then click Purchase Now.
4. You will be prompted to create a training account (if you already have an account you can log in with your information)
5. Log in and follow the course instructions.
6. Upon completing the course print the certificate.

Mandated Reporter certificates are valid for one year with DIA.

**RETURN APPLICATION, BACKGROUND CHECK, AND MANDATED REPORTER
CERTIFICATE TO ADMIN OFFICE @ 6504 CHURCH STREET STE. 1 & 2, Riverdale, GA
30274/ (770) 629-1534**