

Dubois Integrity Academy
Governance Board Meeting Minutes
October 12, 2015

Roll Call: Dr. Chapman, Mr. Merritt, Mr. Culver, Mrs. Lewis, Ms. Morris, Attorney Mack

Quorum Present

Meeting called to order at 6:32 p.m.

Ms. Morris welcomed parents and staff to the board meeting and encouraged them to visit again.

Motion to approve minutes from previous meeting made by Dr. Chapman and second by Ms. Lewis.
Carried unanimously.

Executive Director Update:

- ❖ FTE (student count) is due to DOE . The number submitted will be 591 tomorrow, October 13, 2015.
- ❖ 625 students were projected in August. We will adjust budget accordingly and accrue overpayment for DOE reconciliation in March.
- ❖ Charter School Consortium/ Dr. Liddell did classroom assessments and assisted in finalizing the Parent/Student handbook.
- ❖ Consortium is working on inventory control.
- ❖ Current DOE Charter Contract is mainly based on test score improvement
- ❖ New performance framework presented by SCSC must be evaluated by Board.
- ❖ DOE Nutrition inspection was conducted two weeks ago. No deficiencies reported.

Facilities Update

- ❖ Floors were waxed/buffed last week and school is under temporary occupancy due to not completing approval of curb/gutters
- ❖ Alarm system installed along with a door entry system designed to control access.
- ❖ The Alarm system cost \$8,000.
- ❖ Internet infrastructure being completed this month at a cost of \$10,000
- ❖ There is a plan to have a laptop/tablet for every student, but the schedule of delivery is based on having infrastructure in place to handle internet capacity. The process is a week away from completion. Mimeo Boards are also part of our technology package.

The Financial Report

- ❖ Account Statements, balance sheets & expenditure documents were distributed and discussed with Board members
- ❖ If Dubois Integrity Academy had an audit tomorrow, we would pass
- ❖ DIA financial policies are in place and operate under Board standards.

Principal's Report

- ❖ Dr. Payne talked about the challenges of running a Charter School.
- ❖ The remainder of McGraw Hill curriculum came in today with some missing books. 2016 excerpts
- ❖ Teachers edition are forthcoming.
- ❖ Dr. Mack assisting with inventory.
- ❖ On 9/28/15, Trainer came by and did refresher on Reading Wonders.
- ❖ Standards drive the instruction and materials ran late, therefore refresher training done two full days of PSD. Teacher starting school-wide Instruction Manual
- ❖ I-Ready came in from 9-12, Writing Components also arrived today. Trainer was very engaging and Performance Matters is tool used to track our data.
- ❖ By using the Standards teachers can realize if standards were used if students missed a question. Next PSD is scheduled after Christmas.
- ❖ A parent is interested in getting PTO started and will register to get a State PTO number so parents can sign up. Volunteers need 30 hrs.
- ❖ Training for Parents on Mandated Reported is scheduled for 10/22/15.
- ❖ Parents present today will count as volunteer time for part of 30 hours.
- ❖ Student Agenda was presented to board and Dr. Payne stated that paraprofessional assist with writing in student's homework in their agenda.
- ❖ Most teachers used the colors red, orange, glue, yellow or green signifying the student's progresses as a way of communicating to parents of how the student is doing day to day.
- ❖ Title I approved and first drawdown was done last week. One part is for teachers and the other part for the Curriculum.
- ❖ Ms. Ray and Ms. Ames are doing an excellent job and are teaching in Excel Academy. I-Ready is big high tech item which will touch all of the children.
- ❖ Budget was decreased but nothing was cut from Title I Budget. Title II is for Professional Development Money. Dr. Worrell does not foresee any problems and will have next PSD on a Saturday.
- ❖ Grades 3-5 will start Saturday Academy
- ❖ Ms. Ames is working with students in consecutive Tiers to give them more support.
- ❖ The Imara group counseling service comes to the school on Tuesday and Thursday visit students with behavioral issues and goes into the home as well. This support is in place for students with behavior problems.

New Business

- ❖ Parent Student Handbook is ready for distribution to parents. It covers all the policies, uniform dress, etc.
- ❖ Atty. Mack made motion to adopt Parent/Student Handbook and was seconded by Ms. Lewis. Motion carried unanimously.

Public Comments

- ❖ Parent wanted to know if they could pay for lunch on line. Mr. Cason stated that DIA has not developed the ability for paying for lunch on-line but DIA will look into it.
- ❖ Parent brought up if a student could wear shorts under her dress skort when she goes to Playworks? The Principal stated that they can wear something under the skort.

It was motioned by Bo Culver to adjourn the meeting and seconded by Atty Mack. Motion carried unanimously. The meeting was adjourned at 7:50 p.m.