

DuBois Integrity Academy

Governance Board Meeting Minutes

Monday, July 13, 2015

- ❖ Roll Call Dr. Chapman, Bo Culver, Dee Morris, Nelson Barnes, Sonya Lewis, Charles Merritt
 - ❖ Meeting Called To Order @ 6:30 pm
 - ❖ Approval of Previous Minutes, and second by Bo Culver.
 - ❖ Previous Minutes were Approved, June 8th, 2015, and correction made on 1st page at the bottom **New board member, Dr. Lolita Chapman**, and seconded by Charles Merritt
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- ❖ 625 students were submitted to the State with a strong waiting list. It is important that a head count is done in October for accuracy of state reporting. If students are not present on Day 1, the waiting list will be used as value to replace that student.
 - ❖ **Consortium Update** – Starting to get paid for services – full-time HR person in present office and transitioning into certification, and renewal of teacher’s certification, a critical point for teachers to teach.
 - ❖ An Accountant will be hired by the Consortium. The Board will review functions at a later date.
 - ❖ **PowerSchool Training** – Students Information System – Teachers and staff training and Parents will have access to the system. Dr. Liddell is working on Professional Development assisting with Parent Handbook, Calendar, and spends 2 days a month. She is former Assistant Principal and former Principal who is knowledgeable of the educational system as well as a cost savings of having several departments.
 - ❖ **Uniforms** –will have the Dubois Integrity Academy logo – uniforms were received this past week and will be established to accommodate parents who are indigent and commitments are in place for the donations – cost of uniforms are \$150 for a weeks’ worth of clothing.
 - ❖ **Facilities Update** – One of the issues occurred was that the city wanted to access a business license once a charter has been established and cannot expend state funds for business license. Trying to accommodate space regarding bringing in a couple of classroom trailers that city states trailer cannot be on the property. Thirdly, the weather has not let up due to raining; certificate of occupancy has not been in place. Option 1 – New Macedonia Church has brand new building and has offered to house some of Dubois students. The last choice is the basement of Lakewin Christian Center. At most, talking to Construction Team, it may be two to four weeks out.
 - ❖ Nutritionist has been hired for free or reduced lunch which students may qualify for that waiver. The price is \$2.00 for breakfast and \$3.00 for lunch.

- ❖ **Before and After Care Program** – 100 families have signed up and our pricing model has worked and a program called CAPS for child care is also in place if parents who qualify for reduced prices.
- ❖ **Budget** must be approved. Time was spent with Dr. Payne to determine some of the projections. Some expenses were not included to budget, and the budget shown was for student per pupil estimations.
- ❖ Dr. Payne stated why a lot of Charter Schools have not been successful financially due to student achievement, as well as District cuts, one person in the school was carrying the weight of 10 employees vs. utilizing the teachers and certification department for the teacher's professional standards. Each teacher has a different renewal time, and the Consortium will be handling that responsibility. Dr. Payne stated that there is a lot of money out there for STEM Grant, and is looking at several grants to offset expenses.
- ❖ Policy - Chair asked to table the policy of adoption until next meeting, it was motioned by Bo Culver and second by Charles Merritt.
- ❖ Dr. Payne stated that PITSCO will be installing everything and STEM Training will start the week of July 27th. Playworks will take place during common planning to collaborate and prepare for instruction. Dr. Payne reported that PowerSchool Implementation Meeting was a success today and teachers will select benefits on August 3rd as well as participate in the Child Abuse Mandate. Teachers will also be able to get in to set up their classrooms to receive students. Teachers will be able to monitor student's performance and assessment for reading and math which will be in the Fall and/or at the end of Testing. Alex is used also as a Math Program for the student which is an excellent resource to get the job done.
- ❖ Mr. Barnes motioned to have open discussion on the budget and second by Ms. Lewis to open discussion on the Budget as presented earlier. Dr. Chapman had some concerns with the surplus deficit. Mr. Cason stated there are hidden costs associated with utilities. Bo stated Pest Control seemed low to him at \$12,000. Mr. Cason brought up the fact that there will be a lot of water use due to flushing of the toilets and water used in the sinks. A motion was carried and approved to accept the Budget as presented.
- ❖ Mr. Cason stated that the signature cards need to be signed by Ms. Lewis and Ms. Dee, the Chair at BB&T. Mr. Cason also stated that further books would need to be set up, for example quick books as Bo Culver mentioned. Bo suggested on getting a system to see what each individual disbursement would be year to date.
- ❖ The next Board Meeting is scheduled August 10, 2015.
- ❖ It was motioned to adjourned the meeting and second by Ms. Lewis at 8:17 p.m.